



**Horns Up Employee Recognition Program**  
Financial and Campus Services  
Office of the Vice President of University Operations  
University of Texas at Austin

Employees may be recognized for exceptional service acts, performance beyond their duties, acts of kindness to the neighborhood (portfolio), cost savings/avoidance suggestions, and any other positive impact they have on the department or portfolio.

Eligibility: Benefits eligible employees within Financial and Campus Services with a classification title of Associate Director and below. Employees are eligible to receive this award once per fiscal year.

Directors will review the nominations and may award up to one employee per department each month with a certificate and Texas Longhorn item.

Nominee: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Nominator: \_\_\_\_\_ Title: \_\_\_\_\_

**Supporting Statements**

Describe why the UT Austin staff member being nominated should be considered for this award. Examples are encouraged.

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Director approval: \_\_\_\_\_