Shelter in Place:

1. **Get Low**
   Go to the lowest level of the building, if possible.

2. **Avoid Windows**
   Stay away from the windows.

3. **Go to Interior**
   Go to interior rooms and hallways.

4. **Protect Yourself**
   Use arms to protect head and neck in a “drop and tuck” position.

5. **Keep in the Know**
   Monitor emergency communications for specific instructions: www.utexas.edu/emergency

Follow the 5 OUTS for Lockdown:

1. **GET Out**
   Get out of the facility, if possible.

2. **CALL Out**
   Use mobile phone to call 911.

3. **KEEP Out**
   Do not lock exterior doors. Close, lock, and barricade interior doors, if possible.

4. **HIDE Out**
   Seek shelter in nearest secured place. Turn off lights and any devices indicating that the room is occupied. Keep out of the line of sight. BE QUIET. Do not respond to anyone at the door.

5. **TAKE Out**
   Last resort. Use anything to distract or disable the suspect.